

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

March 13, 2013

The Regular meeting was called to order at 6:07 p.m. by President Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Kim Cole, Director-Special Education led the Pledge of Allegiance.

Roll Call Trustee Vivian Hansen Trustee Linda Garcia
Trustee Sonya Cuellar Trustee Tony Peña
Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Secondary/Alternative Education
Chris Stamm, Director-Nutrition Services
Elvia Galicia, Assistant Director-Fiscal Services
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West
Jean Law, Principal-Buena Vista High School
Richard Morgan, Principal-Paramount Adult School/CDS

Approve Agenda
March 13, 2013
1.72 Trustee Garcia moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Regular Meeting agenda of March 13, 2013.

Special Meeting Minutes
February 25, 2013
1.73 Trustee Cuellar moved, Trustee Peña seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on February 25, 2013.

Regular Meeting Minutes
February 27, 2013
1.74 Trustee Anderson moved, Trustee Garcia seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on February 27, 2013 with changes as noted.

REPORTS

3-27-13

Student Board
Representatives'

Maria Rivera-Paramount High School, Avery De La Cruz-Paramount High School-West Campus, and Roxanne Thomas-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representatives'
Reports

CSEA President Jolanda Dudgeon shared that the association and the District have come to a Tentative Agreement for Health & Welfare wished to thank everyone for their support. The Association will be meeting soon with the District to discuss the renewal of the CSEA contract.

TAP President Deb Meyers shared that the association ratified the Health & Welfare agreement and it was by far the largest participation of members. She has finished site visits. She attended Coach Barboza's track meet and was delighted to see so many students participating from various schools and cities. She shared that there is a concern for the new E.D. program at Buena Vista. She asked the District to address the current issues on hand before a decision is made to add a new program.

Board Member' Reports

Trustee Anderson traveled to Sacramento along with Dr. Verdugo and Zamboni Middle School to participate in the Frank J. Zamboni Middle School "School To Watch" recognition. She attended the annual Rotary Student Forum, students who participated did a great job. She attended the Open House at Paramount High School and also the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Trustee Cuellar attended the Annual State of the City/District. She also attended the Annual Rotary Student Forum and shared that the students were so polite and did a great job and the topics for discussion were amazing. She attended the the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized. She attended the City of Paramount Council Reorganizational meeting as well.

Trustee Garcia attended the annual Rotary Student Forum, students who participated were amazing, polite and responses were great. She attended the Lincoln School assembly and shared that this year's Woman's Club Essay Contest participants would be from Lincoln School. She also participated in the Lincoln School Dr. Seuss's Read day. She attended the Buena Vista High School Open House night, the City of Paramount Council Reorganizational meeting and visited Progress Park to see all of the TAG art show pieces submitted. She also attended the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Trustee Hansen attended the annual Rotary Student Forum, the City of Paramount Council Reorganizational meeting. She also attended the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Trustee Peña attended a lunch that included the K-8 STAR Principals. He also attended the City of Paramount Council Reorganizational meeting and the Elk's Club Annual Citizen of the Year celebration in which Dr. Verdugo was recognized.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Superintendent Verdugo attended the CDE/Middle School Alliance Award & Recognition of Zamboni Middle School in Sacramento along with Mrs. Anderson and team from Frank J. Zamboni.
- Help facilitate along with Dr. Greg Buckner the annual Paramount Rotary Student Forum held on a Saturday at PHS. A special thanks to Paramount Petroleum for their generous support and Isela Preciado and Ana Gonzalez for the coordination of the event.
- Superintendent Verdugo attended the PHS and PHS West Open House held last week. Appeared to have a great turn-out and our teachers were proudly displaying their classrooms.
- Dr. Verdugo attended the monthly City and School District Ad Hoc meeting.
- He had the pleasure of reading to a 2nd grade class at Jefferson School during their Dr. Seuss pajama day reading celebration. Thank you to Jefferson teachers and Mrs. Yuki Mio.
- Superintendent Verdugo attended a special preliminary planning meeting with the President of Cerritos Community College to begin how we can mutually address the Achievement Gap by working with the College's partner school districts. Topics included Common Core Standards, Model Curriculum, Student Success Task Force and College preparation.
- He visited Progress Park to view over 1,300 TAG Art Show art pieces submitted by students.

Transitional Kindergarten Update

Dr. Randy Gray, Director of Educational Services shared that the purpose of the presentation is to provide an overview of the current Transition Kindergarten program and outline its next steps.

In 2012-13, Transitional Kindergarten is offered at Gaines, Lincoln and Roosevelt schools using the student's home school site for placement. Students in the current TK program will return to their home schools for kindergarten for 2013-14. Current TK enrollment at Gaines is 21, Lincoln 27 and Roosevelt 24 students.

Focus areas of Transitional Kindergarten include Oral Language development, Social emotional development and Learning environment. During Quarter 1, 73% of students showed proficiency in color identification and in the second quarter it grew to 82%. Upper case identification at Quarter 1 was 17% proficient and in Quarter 2, 30% proficient. Lowercase

identification at Quarter 1 was 9%, with a growth to 30% in Quarter 2.

Two additional TK classes will be added at Collins and Tanner for 2013-14. One additional month will be added. Children who will have their 5th birthday between October 2 and December 2, 2013, are eligible to attend TK.

Next steps include to begin TK enrollment on March 18, 2013, set up TK classes at Collins and Tanner for 2013-14, continue current monthly TK teacher collaboration meetings and provide professional development for TK teachers on August 16, 2013.

Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services reported that the District's Fiscal Stabilization Plan is guided by three principals: Fiscal Solvency, Advance Student Achievement and Maintain Positive Labor Relations.

Factors influencing the District Budget are first and foremost, the Governor's January Budget Proposal. In addition, the State economy, State politics, declining K-12 revenue limit funding levels, declining district enrollment, 1st Interim budget reductions, negotiations, Federal Health Care Reform, Federal Sequestration, early retirement incentive, and cash flow. The District has budgeted \$93,035,276 in Unrestricted Revenues for 2012-13 at 2nd Interim. The majority of District funding comes from the State's Revenue Limit sources. The District also incurs \$12,451,872 in encroachment to cover other District programs that are NOT fully funded by the program sources. Total Revenues of \$93,035,276 are reduced by encroachment, which reduces the overall available revenue for operational needs by \$12,451,872. Encroachment is used to cover other District programs NOT fully funded: Special Education, Community Day, JROTC, Transportation, and Routine Restricted Maintenance.

The District has budgeted \$82,961,981 in total operational Unrestricted expenses at 2nd Interim. Education is primarily a service related industry, consequently as an organization the District spends the majority share of its budgetary resources in personnel related areas. Employee salaries account for approximately 68% of all expenses and employee benefits alone account for 21%. All personnel related expenses comprise approximately 89% of all District expenses, which leaves only 11% for District operational needs. In February, the District applied for and received a \$10,000,000 mid-year TRANS.

Dr. Conroy wished to thank Ranita Browning, Director of Fiscal Services and Elvia Galicia, Assistant Director-Fiscal Services for all of their hard work working on providing information for the Budget .

Tonight, the 2nd Interim Budget is on the agenda to be Board approved with a Self-Certify “Positive” Certification. The Governor and Legislatures will debate a budget proposal. June 15th is the Constitutional deadline for the Legislature to present a balanced budget. On June 26, 2013, the District will approve a 2013 Budget plus a 3 year Multi Year Projection. The Governor has twelve working days to sign or veto the budget bill which goes into effect on July 1, 2013.

**BOARD MEETING
CALENDAR**

1.75

HEARING SECTION

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to cancel the April 10, 2013 Board of Education Meeting.

During the Hearing Section there were three speakers:

Pamela Gilreath, teacher at Buena Vista High School addressed the Board of Education and expressed her appreciation for all the support. She added the recent successes are through all the support received. Teachers work hard to meet the needs of students and urges the Board to delay the adoption of the new Board Policy 6184 - Continuation Education before the Board of Education in today's agenda. Teachers are concerned with the proposed language in the policy. She added that Buena Vista High School is symbolic of the District's Mission and students deserve the best education.

Macelina Bridges, American Cancer Society Relay For Life Event Chair, addressed the Board regarding the upcoming Relay For Life, an event that helps save lives. This year's Relay For Life is scheduled to take place on May 18-19, 2013 at Paramount Park. She added that this event is the largest single fundraiser in the world and would like for the District to become involved in this great event. It is an event that will change one's life. Money raised will go towards the various resources available. Mrs. Bridges provided informational flyers that will be distributed throughout the District.

Carmen Rivera, an ESL student at the Paramount Adult School addressed the Board as she wanted to thank them for all the support that they have provided students at Paramount Adult School and for keeping schools open. As her children have now graduated, she has the opportunity to go to school and continue with her dream of learning English. She added that it is a great feeling to be able to understand and a few of her classmates are also in attendance who can say the same. She has collected over 1,000 signatures that she would like to provide Governor Brown asking for his support to continue supporting Adult Schools. She added that she is very proud of being a resident in the City of Paramount and a student at Paramount Adult School and expressed what a great job the Board of Education does.

CONSENT ITEMS

0.76

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
12-13
2. 76

Accept Personnel Report 12-13, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.76

Approve the consultant and contract service request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Business Services

Purchase Order Report
12-13
4.76

Approve Purchase Order Report 12-13, authorizing the purchase of supplies, equipment, and services for the District.

Donations
4.76

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Educational Services

New Board Policy 6184 –
Continuation Education
3.77

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to accept for second reading proposed new Board Policy 6184 - Continuation Education, which will establish consistency and uniformity with California Education Codes.

Nonpublic School Placements
for Special Education
Students for the 2012-13
School Year
3.78

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.

Nonpublic School Placements
for Special Education
Students for the 2012-13
School Year
3.79

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.

Amend Memorandum of Participation with Downey-Montebello Special Education Local Plan Area for the 2012-13 School Year
3.80

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Amended Memorandum of Participation with Downey-Montebello Special Education Local Plan Area for the 2012-13 school year.

Business Services

Second Interim Report 2012-13
4.81

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Second Interim Report with a positive certification based upon adequate reserves as projected.

Corporate Membership Agreement with 24 Hour Fitness
4.82

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to ratify the corporate membership agreement with 24 Hour Fitness, allowing employees to choose membership for themselves and their families at reduced rates. Authorize the Superintendent or designee to execute all necessary documents.

CONFERENCE ITEMS

Revised Board Policy 5145.4 – Nondiscrimination/Harassment

The Board accepted for first reading proposed new Board Policy 5145.4 – Nondiscrimination/Harassment, which was revised in order to comply with California Education Codes.

ANNOUNCEMENTS

President Hansen reported that the next Regular Meeting would be March 27, 2013, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:42 p.m. to discuss, conference with legal counsel-anticipated litigation, student discipline and governance team items.

The following action was taken in Closed Session:

Human Resources

2.83

The Board of Education voted unanimously to approve the Subsequent Settlement Agreement and General Release, and new Promissory Note dated March 13, 2013 between Paramount Unified School District and former classified employee # 0871.

Educational Services

Student Discipline Student E-2
3.84

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to expel and suspend the expulsion and assign to Tanner School for the remainder of the 2012-13 school year and attend Zamboni Middle School for the first semester of 2013-14..

OPEN SESSION

The Board reconvened to Regular Session at 9:20 p.m. Vice President Cuellar reported that the Board had discussed

conference with legal counsel-anticipated litigation, student discipline and governance team items.

ADJOURNMENT

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on March 13, 2013 at 9:21 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk